

National Procurement Strategy Milestones 2004 - 2006

To be completed by 2004

No	Milestone	Priority	Progress to date	Status
1	Corporate procurement strategy developed, owned by chief executives, members and senior officers.	H	Complete	Complete
2	Strategy's implementation regularly measured.	M	The strategy includes reporting and monitoring arrangements	Complete
3	Approach to partnering in construction and service delivery set out.	M	Two stage process agreed in principle and adopted by Property	Complete
4	Approach to collaboration and new trading powers set out.	M	This has been covered to date by the Rollo methodology. This is now under review with the development of a competition strategy and procedural methodology due to be reported to Members in September 2007	Partially completed with additional work carried forward into 2007/10 plan
5	Appraisal of service delivery models included in Best Value reviews.	N/A	As per 4	Partially completed with additional work carried forward into 2007/10 plan
6	Staff consulted on employment issues in procurement processes and contracts.	M	As per 4	Partially completed with additional work carried forward into 2007/10 plan
7	2003 ACT and 03/2003 circular built into processes and contracts.		The use of the Prudential borrowing system is considered in relation to procurement activities and trading more widely considered in relation to commercial activities	Complete
8	Publish a selling to the council guide (website).	M	This has been written and is available on the procurement intranet site. This will be developed further on the Council website with the implementation of SCMS	Partially completed with additional work carried forward into 2007/10 plan
9	Ensure corporate procurement strategy is addressing sustainability and equalities issues, helps to achieve the community plan and involves the voluntary sector.	H	Strategy and manual due for Member approval in June 07	Complete
10	Conclude a compact with the local voluntary and community sectors.	M	This has been circulated for signature and agreed in principle	Partially completed with additional work carried forward into 2007/10 plan

To be completed by 2005

1	Health checks against National Strategy (Single tiers and county councils).	M	This needs further development through regional groups and the Centre of Excellence	Carried forward into 2007/10 plan
---	---	---	---	-----------------------------------

2	Centres of excellence involved (districts and upper tiers).	L	SCMS is the biggest driver and we are already involved in the CoE regional groups including Northern Procurement Officers and SCMS user groups	Partially completed with additional work carried forward into 2007/10 plan
3	Average time from OJEU notice to contract award notice reduced by 10%.	M	This needs further development to establish base figure and should be monitors further to the implementation of SCMS	Carried forward into 2007/10 plan
4	Smaller districts collaborating with others for shared services.	M	This has been set up within the NY area through CoE	Complete
5	All councils co-operating regionally via networks of centres of excellence.	M	This is established but requires further development. As 2	Partially completed with additional work carried forward into 2007/10 plan
6	Appropriate e-procurement solution implemented.	M	Forms part of new FMS due to be delivered in 2008	Partially completed with additional work carried forward into 2007/10 plan
7	Using government procurement card/equivalent for low value purchases.	M	This needs to be revisited following the implementation of FMS	Partially completed with additional work carried forward into 2007/10 plan
8	Relationship of procurement to community plan addressed.	M	The Councils Local Strategic Partnership should comply with the Councils procurement framework and strategy however no direct procurement support has been provided	Carried forward into 2007/10 plan
9	Workforce diversity, equality and sustainability issues addressed.	M	Annual staff survey undertaken by CYC Sustainability officer appointed and sustainability included in both strategy and manual	Complete
10	Diverse and competitive supply market encouraged.	M	Complete	Complete
11	Sustainability built into procurement strategy, processes and contracts.	M	This forms part of the strategy to be reported to Members in June 2007 work will be completed in June 2007	Complete
12	Concordat for SME's and voluntary sector compact concluded.	L	Further work to involve SME's and the voluntary sector to be undertaken during 2007/08	Partially completed with additional work carried forward into 2007/10 plan
13	Information Memorandum to prospective bidders included in process.	M	This is included in the standard procurement documentation	Complete
14	Invitation to bidders to demonstrate effective use of supply chain included in tenders.	L	Where appropriate this is picked up in the Technical Section of the Invitation to Tender	Complete
15	Give bidders option to specify benefits under community plan.	L	As 8 above	Carried forward into 2007/10 plan

To be completed by 2006

1	Average time form OJEU notice to contract award notice reduces by 25%.	M	As action point 3 2005 above	Carried forward into 2007/10 plan
---	--	---	------------------------------	-----------------------------------

2	Accessing an appropriate e-Marketplace.	M	As per e-procurement section of Annex A	Partially completed with additional work carried forward into 2007/10 plan
---	---	---	---	--